

**Department of Education  
Bureau of Secondary Education  
SPECIAL PROGRAM IN SPORTS**

***IMPLEMENTING GUIDELINES FOR THE INSTITUTIONALIZATION  
OF THE SPECIAL PROGRAM IN SPORTS (SPS)***

To ensure the smooth implementation of the Program, the following guidelines are set.

**A. *CURRICULUM DESIGN***

1. The school shall offer a four-year curriculum based on the 2010 secondary education program, with specialization in sports.
2. In addition to athletics and/or swimming, which are the basic sports requirements, the school shall offer any approved DepED or any of the following sports (a minimum of five individual/dual sports and three team sports):

*Individual/Dual Sports*

Archery, Arnis, Badminton, Chess,  
Gymnastics, Tennis, Table Tennis,  
Taekwondo, Dancesport

*Team Sports*

Baseball, Basketball, Football,  
Sepak Takraw, Softball,  
Volleyball

3. The sports specialization shall be offered on a 120-minute daily time frame and given a three unit credit.
4. The specialization subject shall be written in the report card under Specialization.

**B. *STUDENTS***

**1. ADMISSION TO THE PROGRAM**

1.1 The SPS shall be open to all Filipino high school-age students.

1.2 The student of the SPS shall comply with the following requirements:

- Must have potentials/skills in more than one of the school sports offered;
- Must have participated in any sports competition as attested by the elementary school principal;

- Must pass the Physical Fitness-Sports Talent Identification tests; and
- Must submit the following documents upon enrolment:
  - Form 137 (with a general average grade of not lower than 80% and no failing grade in any subject)
  - Medical certificate administered by a government physician
  - Parental consent stating that the student may undergo rigid training in specialized sports
  - Certificate of good moral character certified by the elementary school principal

1.3 The students admitted to the Special Program in Sports shall form a separate section/class from the regular class program.

1.4 A Committee on Admission of students shall be organized at the school level to conduct the screening of student-athletes.

## 2. TRANSFER TO THE SPS

Students who wish to transfer to the SPS shall be admitted provided that they:

2.1 come from any of the schools implementing the SPS

2.2 submit the following documents upon admission:

- Form 137 (with a general average grade of not lower than 80% and no failing grade in any of the subject)
- Medical certificate administered by a government physician
- Parental consent that the student may undergo rigid training in specialized sports
- Certification of good moral character issued by the secondary school principal

## 3. RETENTION IN THE PROGRAM

To be retained in the program, a student shall:

3.1 maintain a final grade of at least 85% in the specialized subject and at least 80% in all other subjects. In cases where the above requirement is not met, a student should be accepted in the regular program with no deficiencies in the number of units earned provided the student has no failing grade.

3.2 must not incur absences of more than 20% of the total number of school days

3.3 be physically and mentally fit

3.4 exhibit good behavior at all times.

#### 4. EVALUATION OF STUDENT PERFORMANCE

##### 4.1 Grading System

The general education subjects shall follow the BEC rating system. The ratings for specialization shall be based on performance, attitude, and written outputs.

a. Performance	50%
- Skills Test	- 15%
- Progress Chart	- 15%
- Participation or involvement (Class Activities/Sports Competitions)	- <u>20%</u>
b. Attitude (Attendance, Punctuality, Sense of Responsibility, etc.)	25%
c. Written Assessment	25%
- Quizzes/Unit Test	- 10%
- Periodical Test	- <u>15%</u>
	<u>100%</u>

4.3 There shall be a pre- and post-performance profile of every student-athlete per sports event.

##### 4.4 Recognition

- A gold medal shall be awarded to the most outstanding student per specialization at the end of the school year.
- A separate set of honor students shall be selected for the Special Program in Sports.

### **C. PROGRAM MANAGEMENT**

#### **1. Number of Classes/Size**

The class size shall have a maximum of 45 students. There shall be at least two classes per year level for the SPS.

#### **2. Schedule of Classes**

The two hours allotted for the specialization subject shall form part of the curriculum.

#### **3. Teachers Load**

The specialization subject is equivalent to two (2) loads daily. Hence, a teacher-trainer/coach shall be given two (2) loads less than the regular load of a teacher. A class advisory is considered a load.

#### **4. Requirements/Qualifications to Offer SPS**

4.1 A regular high school that has the capacity to implement and sustain the program.

4.2 The school must have:

4.2.1 a track record of winning in sports competitions for the past three years;

4.2.2 the standard equipment and facilities of the selected sports being offered by the school or there must be facilities within the community that the school can use, namely:

- track and field oval
- gymnasium/covered court
- basketball court
- volleyball court
- swimming pool
- football/softball/baseball field
- spacious playing area
- sports equipment

4.2.3 the maximum number of students in the following sports events:

- |             |   |    |
|-------------|---|----|
| • Athletics | - | 30 |
| • Swimming  | - | 20 |
| • Archery   | - | 8  |

• Arnis	-	10
• Racket Games	-	8
• Chess	-	4
• Gymnastics	-	11 (5 boys & 6 girls)
• Taekwondo	-	36
• Team Sports	-	30
• Sepak Takraw	-	12

4.3 For its manpower resources, the school shall have:

4.3.1 an administrator who is a sports enthusiast. He/she shall have the following functions and duties:

- implement policies and guidelines regarding the program;
- organize the faculty and personnel of the sports program;
- recommend policies/guidelines and budgetary allocations for the improvement of the sports program;
- supervise the faculty and other personnel concerned in the implementation of the program;
- link with NGOs, GOs and other business/private entities to sustain the implementation of the program; sourcing of funds to augment the DepED budget for the program shall be one of the initiatives of the school administrator to sustain its implementation.
- and
- perform other functions as may be assigned by the Division, Region, and Central Offices.

4.3.2 qualified teachers/trainers/coaches in sports and must possess the following qualifications:

- Bachelor's Degree holder, major in PE/sports.
- Satisfactory track record of athletic/sports participation (training, coaching, actual playing).
- Must have a very satisfactory performance rating (for at least two school years).
- Preferably a winning coach for a year at least in the division level.
- Must possess good moral character, unquestionable integrity and commitment.
- In the absence of teachers with specialized training experience, coaches/trainers may take their place with the guidance of the SPS teacher. However, they should have at least one (1) year exposure/experience in the sports concerned.

4.3.3 a department head/sports coordinator who is knowledgeable in sports and shall have the following functions and duties:

- recommends experts to the principal to handle specific sports events in the absence of the teacher-trainer/coach for valid reasons;
- assists/helps the principal in the implementation, organization, and supervision of the program; and
- performs other functions as may be assigned by the school principal.

***D. ADMINISTRATIVE MATTERS***

Coaches/trainors must secure parental consent for trainings/activities of students outside of school hours and must seek the support and approval of the school principal. Competition, whether local or international shall be approved by proper authorities.

***E. PROCEDURE FOR ADOPTION OF THE PROGRAM***

1. The school shall:
  - 1.1 prepare the facilities, equipment and skilled teachers needed to implement the SPS; and
  - 1.2 file an application to the Division Office (DO) for approval of the program and submit all required documents needed;
2. The DO shall:
  - 2.1 assess the school relative to its capabilities to adopt the SPS in accordance with the guidelines;
  - 2.2 endorse the application of the school to the RO for approval;
  - 2.3 assist in sourcing funds for the program; and
  - 2.4 undertake progress monitoring relative to program implementation.
3. The RO shall:
  - 3.1 act on the application of a school to adopt the SPS upon the recommendation of the DO;
  - 3.2 endorse to the CO the list of schools approved to offer the SPS; and

- 3.3 undertake results monitoring and evaluation relative to program implementation.
4. The CO shall provide policies and standards for program adoption implementation of the SPS;
  5. The DO shall assist in sourcing of funds for the program
  6. The CO/RO/DO shall monitor and supervise the implementation of the program.